

Dear Applicant,

Please provide each of your referees with a copy of this form!

Dear Referee,

Ms/Mr (Name of applicant)

Registration No:

is applying to the doctoral school **Berlin School of Mind and Brain** at Humboldt-Universität zu Berlin, Germany.

Thank you for taking the time and writing a letter of recommendation on her/his behalf. We devised this set of questions to help you make your letter most beneficial to the applicant. The information we are looking for in a recommendation letter is the following (please feel free to answer as you see fit):

- How long and under what circumstances have you known the applicant?
- How do you judge the applicant's overall academic performance?
- How do you rate the applicant's scientific/academic knowledge?
- How do you rate the applicant's knowledge with respect to mind/brain research? Give examples where possible.
- If applicable: How do you rate the applicant's practical skills and aptitude to work in a research lab?
- How do you rate the applicant's command of the English language? Does it suffice for advanced academic work?
- What can you tell us about the applicant's personality, e.g., her/his strengths?
- Overall, what can you say about the applicant's qualification, potential and motivation to enter into an interdisciplinary, international doctoral program?
- How would you rank this graduate student compared to your other students? Please give us a value expressed in percent, e.g., top 5 percent, best 20 percent, etc.

Please send your signed and dated recommendation letter as a PDF file by e-mail, or send your letter by post or fax to:

Humboldt-Universität zu Berlin
Berlin School of Mind and Brain
Patrick Wilken
Unter den Linden 6
10099 Berlin
Germany

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Application deadline: 15 January